



**Zoom Video conference Meeting Minutes
December 10, 2020**

EXECUTIVE COMMITTEE MEMBERS	DEPARTMENT OF HUMAN SERVICES
Mark Anderson, Chair – present	Kelly Garcia – present
Kimberly Kudej – present	Faith Sandberg – present
Sam Wallace – present	Matt Highland – present
Rebecca Peterson – present	Carrie Malone – present
Skylar Mayberry-Mayes – present	Cory Turner – present
Jack Willey – present	Janee Harvey – present
	Jean Slaybaugh – present
	Vern Armstrong – present
	Kurt Behrens – present
	Nalo Johnson – present
	Paula Motsinger – present
	Nancy Freudenberg – present

EX-OFFICIO LEGISLATIVE MEMBERS
Representative Joel Fry – absent
Senator Mariannette Miller-Meeks – absent
Senator Amanda Ragan – absent
Representative Timi Brown-Powers – absent

Call to Order

Chair Mark Anderson called the Council meeting to order at 10:00 a.m. via zoom video conference on Thursday, December 10, 2020.

Roll Call

All Council members were present, all Ex-Officio legislative members were absent.

Approval of Minutes

A motion was made by Wallace, seconded by Mayberry-Mayes to approve the minutes of the November 9, 2020 meeting.

MOTION UNANIMOUSLY CARRIED

Rules

The following amendments to the administrative rules are presented for adoption at the December 10, 2020, Council on Human Services meeting.

R-1 Amendments to Chapters 77, “Conditions of Participation for Providers of Medical and Remedial Care,” Chapter 108, “Licensing and Regulation of Child-Placing Agencies,” Chapter 109, “Child Care Centers,” Chapter 113, “Licensing and Regulation of Foster Family Homes,” and Chapter 117, “Foster Parent Training,” Iowa Administrative Code. (Mandatory Abuse Reporter Training)

House File 731 from 2019 requires mandatory child abuse and dependent adult abuse reporter training be completed every three years. Previously training needed to be completed every five years.

A motion was made by Wallace to approve and seconded by Kudej

MOTION UNANIMOUSLY CARRIED

R-2 Amendments to Chapter 78, “Amount, Duration and Scope of Medical and Remedial Services,” Iowa Administrative Code. (Automatic Refill Policies for Prescriptions).

The amendment establishes pharmacy policies and procedures for Medicaid coverage and reimbursement prescription drug refills through an automatic refill program. Some pharmacies may currently offer this type of program and Medicaid proposes to standardize the requirements to ensure medical necessity and prevent waste.

A motion was made by Willey to approve and seconded by Wallace

MOTION UNANIMOUSLY CARRIED

R-3 Amendments to Chapter 78, “Amount, Duration and Scope of Medical and Remedial Services,” and Chapter 79, “Other Policies Relating to Providers of Medical and Remedial Care.” Iowa Administrative Code. (Policies for Uniform Prior Authorization Process for Medicaid). House File 766 in 2019 required implementation of a uniform prior authorization process. As a result of implementing the uniform process there has been a change in forms and form numbers used to request a prior authorization. These amendments align the rules with the new forms and processing time frames. The rules are also revised to update current practices and processes.

A motion was made by Wallace to approve and seconded by Kudej

MOTION UNANIMOUSLY CARRIED

R-4 Amendments to Chapter 155, “Child Abuse Prevention Program,” Iowa Administrative Code. (Family Support Statewide Database). The rule modifies language around the Department’s use of the Family Support Statewide Database maintained by the Department of Public Health. The current rule requires the Department grantees input participant date into the database. However, it does not authorize the Department to release the data to other state agencies, including the Iowa Department of Public Health. Updated rules are necessary given the Department’s roles as a covered entity under the Health Insurance Portability and Accountability Act (HIPPA). There continues to be a memorandum of understanding with Public Health to address the privacy and security of the Department’s data and to outline the expectations of both parties. The proposed rule will prevent the need for individual patient authorization.

A motion was made by Wallace to approve and seconded by Willey

MOTION UNANIMOUSLY CARRIED

The following amendments to the administrative rules are presented as Noticed rules.

N-1. Amendments to Chapter 78, “Amount, Duration and Scope of Medical and Remedial Services,” Iowa Administrative Code. (Allows Physician Assistants, Nurse Practitioners and Clinical Nurse Specialists to order and sign treatment plans)

The proposed amendment implements federal regulations which allow physician assistants, nurse practitioners and clinical nurse specialists to order and sign a treatment plan for home health agency services to Iowa Medicaid members.

N- 2. Amendments to Chapters 110, “Child Development Homes,” and Chapter 120, “Child Care Homes,” Iowa Administrative Code. (Total Capacity Limits during Emergency School Closings Cap)

House File 2485 from 2020 directs the Department to allow child development homes to care for their total capacity of children during an emergency school closing without an assistant.

A motion was made by Willey to approve and seconded by Wallace

MOTION UNANIMOUSLY CARRIED

MCO 4th Quarter Report Review

Kurt Behrens from IME gave an overview of the MCO 4th quarter report and highlighted the new design of the report.

Director’s Report

Director Kelly Garcia provided the Council with an update on the COVID-19 vaccine and distribution plan once it arrives in Iowa. She also shared that her team has been working on a Family Planning update and she hopes to have a more robust report for the Council in January.

Adjournment

Chair Mark Anderson adjourned the meeting at 11:49 a.m.

Respectfully Submitted by:

Julie McCauley

Council Secretary